

## NJPTA Financial Review – 2023-2024 Fiscal Year

(Your PTA fiscal year is 7/1/23 – 6/30/24)

Your PTA's financial review must include all accounts owned by your PTA.

PTA Name MALCOLM E. NETTINGHAM MIDDLE SCHOOL PTA SCOTCH PLAINS, NJ City  
County/Council UNION EIN# 23-7214309 Local PTA Unit# 18621/UN-51

### **IMPORTANT – Financial Review Process:**

You must perform the annual financial review and complete a copy of the attached form for each of your PTA's accounts. (NJPTA reserves the right to request your completed financial review forms at any time).

### **Financial Management Checklist**

To be completed by the financial review committee.

- 1) Were all income and expense items properly allocated according to the budget?  
☒ YES ☐ NO
- 2) Were there receipts for every check voucher?  
☒ YES ☐ NO
- 3) Were all checks sequentially numbered and accounted for?  
☒ YES ☐ NO
- 4) Were all checks signed by **TWO** authorized signers?  
☐ YES ☒ NO PTA PRESIDENT FAILED TO SIGN CHECKS FROM 2022-23 FY THAT
- 5) Did this PTA file either a 990N or 990ez with the IRS for the prior tax year? CLEARED IN 2023-24 FY  
☒ YES ☐ NO
- 6) Did this PTA file either a CRI200 or CRI300r with the State of New Jersey?  
☒ YES ☐ NO
- 7) Did this PTA file their NJ Annual Report? (Necessary only if incorporated).  
☒ YES ☐ NO
- 8) Were the financial records found to be in order, and correct?  
☒ YES ☐ NO
- 9) All members of the financial review committee were not signers on the accounts?  
☒ YES ☐ NO
- 10) If applicable, do you have a separate checking account for gaming activity?  
☒ YES ☐ NO

If you checked 'NO' for any of the questions above, please provide explanation on separate sheet of paper.

Current President DENISE SALAMANCA Denise Sal 8/16/24  
PRINT & SIGN DATE

Current Treasurer CAREN DANKIN Caren D 8/16/24  
PRINT & SIGN DATE

### **Financial Review Committee**

Date Financial Review was performed 8/16/24

Committee Member #1 DESERIE FOSTER Deserie Foster 8/16/24  
PRINT & SIGN DATE

Committee Member #2 Angela Vas Angela Vas 8/16/24  
PRINT & SIGN DATE

Committee Member #3 Nichole Keane N. Keane 8/16/24  
PRINT & SIGN DATE

**After the financial review is approved by your General Membership you should upload to Givebacks by 10/15/24 under the 2024-2025 compliance tab for storage.**



# **New Jersey PTA – 2023 - 2024 Financial Review FORM**

PTA Name	Local PTA Unit#
Date of Financial Review	Last Four Digits of Account(s)# Included on this Page

## **PER CHECK REGISTER**

1	Beginning Balance (must match register balance as of July 1, 2023 and Balance on Hand from line 5 of your 2022-2023 audit)	24,441.26
2	Total Income per register (all deposits)	+ 52,440.72
3	Add line 1 and line 2	= 76,881.98
4	Total Expenses per register Subtract line 4 from line 3	- 49,696.96
5	Balance on Hand (must match register balance as of June 30, 2024)	= 27,185.02

## **PER BANK**

6 Ending Balance June 2024 bank statement	27,835.02
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**Outstanding Checks (use additional sheet of paper if necessary):**

Check#	Payable to:	Amount	
1106	Sophia Marcovecchio	\$50	<del>\$50</del>
1107	Londyn Rhodes	\$50	
1108	Gianna Kibauda	\$50	
1116	Lucy Paras	\$200	
1118	Anaya Sandhu	\$150	
1120	Camryn Jurewicz	\$150	
Outstanding Check Total:		\$650	

7 Subtract Outstanding Check Total	- \$650.00
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**Outstanding Deposits:**

Source of Deposit	Amount	
Outstanding Deposit Total:		

8 Add Outstanding Deposit Total	+ 0.00
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9 Balance on Hand (must match line 5)	= 27,185.02
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10 Are there any unpaid bills? If so, list total amount here \$ 0

*Please attach a separate piece of paper with details for each unpaid bill explaining why it has not been paid.*

Additional Comments and Recommendations (Please include any additional comments and recommendations for the PTA- you may include this on additional pages as needed).